

Academic Calendar 2023-2024

Events	Tsukuba Campus(Undergraduate/Graduate)	Tokyo Campus
Spring Semester (April 1, 2023- September 30, 2023)		
First Day of the Academic Year	Saturday, April 1	Saturday, April 1
Spring Recess	Saturday, April 1 - Tuesday, April 4	Saturday, April 1 - Monday, April 10
Entrance Ceremony	Wednesday, April 5	Saturday, April 8
New Student Orientation	Wednesday, April 5- Friday, April 7	Saturday, April 8
Extra days for Orientation	Monday, April 10 - Wednesday, April 12	
Spring Semester Classes Begin	Thursday, April 13	Tuesday, April 11
Spring Sports Day	Saturday, May 13- Sunday, May 14(**)	
Spring Module A Final Examination Day	Tuesday, May 23	
Spring Modules A and B Final Examination Week	Wednesday, June 28 - Tuesday, July 4	
Spring Modules A, B and C Final Examination Week	Thursday, August 3 - Wednesday, August 9	Tuesday, July 25, Wednesday, August 2 - Saturday, August 5
Spring Semester Classes End	Wednesday, August 9	Saturday, July 29
Extra days for Final Examination	Thursday, August 10	Tuesday, August 1, Wednesday, August 9 - Thursday, August 10
Spring Module C Final Examination Day	Thursday, August 10	
Summer Recess	Friday, August 11 - Saturday, September 30	Friday, August 11 - Saturday, September 30
Undergraduate/Graduate Commencement Ceremony	Monday, September 25	
Fall Semester (October 1, 2023 - March 31, 2024)		
Entrance Ceremony for Fall Semester	Friday, September 29	
Anniversary of the University	Sunday, October 1	Sunday, October 1
Fall Semester Classes Begin	Tuesday, October 3	Tuesday, October 3
Campus-Wide Power Outage (Tsukuba campus)	Late October (TBA)	
University Festival	Friday, November 3 - Sunday, November 5(**)	
Fall Module A Final Examination Day	Thursday, November 9	
Autumn Sports Day	Saturday, November 18 - Sunday, November 19(**)	
Fall Modules A and B Final Examination Week	Thursday, December 21 - Wednesday, December 27	
Winter Recess	Thursday, December 28 - Thursday, January 4	Sunday, December 24 - Friday, January 5,
Fall Modules A, B and C Final Examination Week	Wednesday, February 7 - Wednesday, February 14	Tuesday, January 30, Wednesday, January 31, Saturday, February 3, Thursday, February 8, Friday, February 9
Fall Module C Final Examination Day	Thursday, February 15- Friday, February 16	
Fall Semester Classes End	Wednesday, February 14	Friday, February 2
Extra days for Final Examination	Thursday, February 15, Friday, February 16	Tuesday, February 6 - Wednesday, February 7
Spring Recess	Saturday, February 17 - Sunday, March 31	Saturday, February 10 - Sunday, March 31
Undergraduate/Graduate Commencement Ceremony	Monday, March 25	Saturday, March 30
Last Day of the Academic Year	Sunday, March 31	Sunday, March 31

Notes:

- 1 Due to the University Festival, classes on Monday, November 6 will be recessed (excludes classes at the Tokyo campus).
 - 2 To meet the required number of school days, classes will be held on Monday, October 9(national holiday) (excludes classes at the Tokyo campus).
 - 3 To meet the required number of school days, some classes will be irregularly held on the days stated below (excludes classes at the Tokyo campus).
 May 1: Wednesday classes
 July 19: Monday classes
 November 1: Friday classes, November 7: Monday classes, November 24: Thursday classes, November 27: Thursday classes
 January 16: Monday classes
 February 14: Monday classes
 - 4 Classes on Tuesday, November 28 - Thursday, November 30 will be recessed due to the Examination for University Admissions upon Recommendation (Suisen nyūshi shiken) and its related events. However, TOEIC® IP test for 3rd year undergraduate students will be held on November 28. (excludes classes at the Tokyo)
 - 5 Classes on Friday, January 12 and Monday, January 15 will be recessed due to the Common Test for University Admissions (Daigaku nyūgaku kyoutsū test) and its related events (excludes classes at the Tokyo campus).
 - 6 For the College of Medicine, the University will schedule March 8, 2024 as the date of graduation, but the commencement ceremony will be held on the date scheduled above.
 - 7 For the Law School Program, the University will schedule March 15, 2024 as the date of completion, but the commencement ceremony will be held on the date scheduled above.
 - 8 These schedules(**) are subject to change or cancellation depending on the situation.
- ※ One academic year contains two semesters (spring semester and fall semester) which includes six modules, Spring A, Spring B, Spring C, Fall A, Fall B and Fall C. Each module has five weeks.

Academic Calendar 2023-2024

Undergraduate/Graduate(Tsukuba Campus)

Spring Semester													Fall Semester																							
Day Month	Pattern 1 (based on modules A ~ C) •15-week classes for modules A ~ C + final exams •5-week classes for modules A + final exams •10-week classes for modules B & C + final exams							Remarks	Pattern 1 (based on modules A ~ C) •15-week classes for modules A ~ C + final exams •5-week classes for modules A + final exams •10-week classes for modules B & C + final exams							Pattern 2 (based on modules A & B) •10-week classes for modules A & B + final exams •5-week classes for module C																				
	Sun	Mon	Tue	Wed	Thu	Fri	Sat		Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat														
Apr	1						1	Spring Recess: Apr 1 - 4 Entrance Ceremony: Apr 5 TOEIC® IP Test (for New Undergraduates): Apr 6 New Student Orientation: Apr 5-7 Extra days for Orientation: Apr 10-12 Spring Semester Classes Begin: Apr 13																												
	2	3	4	5	6	7	8									9	10	11	12	13	14	15	16	17	18	19	20	21	22							
	16	17	18	19	20	21	22									23	24	25	26	27	28	29	30													
	30																																			
		1	2	3	4	5	6																													
May	7	8	9	10	11	12	13	**May 1: Wednesday classes																												
	14	15	16	17	18	19	20									21	22	23	24	25	26	27	28	29	30	31										
	28	29	30	31																																
		4	5	6	7	8	9		10																											
		11	12	13	14	15	16		17								18	19	20	21	22	23	24	25	26	27	28	29	30							
Jun								Spring Modules A and B Final Examination Week: Jun 28-Jul 4																												
		2	3	4	5	6	7		8																											
		9	10	11	12	13	14		15								16	17	18	19	20	21	22	23	24	25	26	27	28	29						
		18	19	20	21	22	23		24								25	26	27	28	29	30														
		25	26	27	28	29	30																													
Jul								Entrance examination: Jul 8-9 **Jul 19: Monday classes																												
		2	3	4	5	6	7		8																											
		9	10	11	12	13	14		15								16	17	18	19	20	21	22	23	24	25	26	27	28	29						
		23	24	25	26	27	28		29								30	31																		
		30	31																																	
Aug								Spring Modules A, B and C Final Examination Week: Aug 3-9 Spring Module C Final Examination Day: Aug 10 Spring Semester Classes End: Aug 9 Summer Recess: Aug 11-Sep 30																												
		6	7	8	9	10	11		12								13	14	15	16	17	18	19	20	21	22	23	24	25	26						
		20	21	22	23	24	25		26								27	28	29	30	31															
		27	28	29	30	31																														
Sep								Commencement Ceremony: Sep 25 Entrance Ceremony for Fall Semester: Sep 29 Memorial Ceremony for 50th Anniversary: Sep 30																												
		3	4	5	6	7	8		9								10	11	12	13	14	15	16	17	18	19	20	21	22	23						
		17	18	19	20	21	22		23								24	25	26	27	28	29	30	31												
number of school days																																				

Notes: 1. Dates in ○ indicate national holidays including substitute holidays that is designated by the Act on National Holidays.

2. Examination weeks are marked with and extra days with .

3. Class days are marked with .

4. Entrance Ceremonies, New Students Orientation, Commencement ceremonies and TOEIC® IP Tests are marked with .

5. Classes on Monday, October 2 will be recessed due to the Memorial Event.

6. Classes on Monday, November 6 will be recessed due to the University Festival.

7. Classes on Tuesday, November 28 - Thursday, November 30 will be recessed due to the Examination for University Admissions upon Recommendation (Suisem nyūshi shiken) and its related events. However, TOEIC® IP test for 3rd year undergraduate students will be held on November 28.

8. Classes on Friday, January 12 and Monday, January 15 will be recessed due to the Common Test for University Admissions (Daigaku nyūgaku kyōutsū test) and its related events.

9. These schedules(**) are subject to change or cancellation depending on the situation.

Note: in this booklet, “English program” is used to mean an English-taught degree program such as the ones offered by the schools of Social and International Studies, Life and Environmental Sciences, Medical Sciences, and the Bachelor’s Program in Interdisciplinary Engineering, or Global Issues.

Table of Contents

I	Academics	1
1	Registration Planning	2
	(1) Course Registration Guidebook	2
	(2) Course Catalogue and Syllabi	2
2	Outline of the University of Tsukuba Undergraduate Program	4
	(1) Schools and Colleges Offering the English Programs and Degrees Conferred	4
	(2) Approval for Scholastic Advancement to the Next Academic Year	4
	(3) Graduation Approval	4
	(4) Graduation Requirements	5
	(5) Maximum Credit Limit for Course Registration	6
	(6) Approval for Early Graduation (Students Attending University for Over Three Years)	6
3	Undergraduate Curriculum	7
	(1) Subject Areas and Contents	7
	(2) Curriculum Design for Liberal Arts and Professional Subjects toward Graduation	8
	(3) Credits	8
	(4) Credits Calculation	8
4	Academic Courses	10
	(1) Semester, Time Period and Module	10
	(2) Course Timetable	10
	(3) Course Structures	10
	(4) Course Offerings According to Semester and Module	11
	(5) Course Number	11
	(6) Standard Academic Year for Registration	11
	(7) Course Cancellation	11
	(8) Makeup Courses	12
	(9) Course Absence	12
	(10) Classrooms	12
5	Course Registration	13
6	Examinations and Papers	14
	(1) Examinations	14
	(2) General Rules for Examinations	14
	(3) Makeup Examinations	14
	(4) Submission of Papers	14

7	Grading	16
	(1) Assessment of Academic Achievement	16
	(2) GPA System	16
	(3) Students Earning Less than 15 Credits in an Academic Year	17
	(4) Transfer of Credits Completed at Other Universities or Institutions	17
	(5) Continuation for Students Who Postponed Completing a Course Due to Study Abroad	18
	(6) Approval for taking courses of the Graduate School for the Undergraduate students	18
8	Course Registration of General Foundation Subjects for Students Admitted in the Fall Semester	19
II	Student and Academic Administration	21
1	Academic Affairs	22
	(1) Academic and Emergency Notifications	22
	(2) Academic Service Offices	22
	(3) Business Hours	23
	(4) List of the Academic Service Offices, Affiliated Schools and Colleges, and Locations	23
	(5) Primary Services of the Academic Service Offices	24
	(6) Telephone Queries	24
	(7) Official Application, Notification, and Certificates	24
2	Student Affairs	26
	(1) Student ID Number	26
	(2) Student Name	26
	(3) Maximum Enrollment Duration	26
	(4) Payment of Tuition Fees	26
	(5) Change of Student Status	27
	(6) Outline for Study Abroad	31
III	Registration for General Foundation Subjects (Common Foundation Subjects and Specific Foundation Subjects)	35
1	Multidisciplinary Subjects	37
2	Physical Education	38
3	Foreign Languages	40
4	Information Literacy	42
5	Art	43
IV	University regulations	45
1	University of Tsukuba Undergraduate School Regulations	46
2	School Specific Regulations in Regard to Registration	101
	(1) Specific Regulations for the School of Social and International Studies	101
	(2) Specific Regulations for the School of Life and Environmental Sciences	109
	(3) Specific Regulations for the School of Science and Engineering	121

(4)	Specific Regulations for the School of Medicine and Health Sciences	130
(5)	Detailed University Regulations Concerning the Purposes of Human Resource Development, etc. of the Bachelor's Program in Global Issues	134
3	University of Tsukuba Guidelines on the Implementation of Undergraduate Examination	140
4	Implementation Guidelines for the GPA System of the University of Tsukuba (Undergraduate)	143
5	Q and A about GPA System for Students	146