

February 3, 2022

To: Students

Vice President for Education
KATO Mitsuyasu

Special measures that take into account the impact of COVID-19 for AY 2022

In light of the possibility that students may suffer various disadvantages due to worsening economic condition of families, difficulty in ensuring a learning environment, difficulty in continuing research, writing of the thesis, etc., and difficulty in going to Japan or studying overseas with the spread of COVID-19, special measures concerning status change including leave of absence, deferment of tuition, etc. for AY 2022 have been established. Those who would be interested in the following measures should immediately confirm the application procedures, etc. with the person in charge of academic affairs in the affiliated academic service office.

Details

【Special measures concerning leave of absence】

1. Period of the leave of absence

If you are interested in taking a leave of absence due to the impact of COVID-19, you may take the leave of absence with the permission of the head of the affiliated educational organization, etc. Taking a leave of absence for said reason is not included in the ordinary period of the leave of absence provided for in the undergraduate regulations and graduate regulations (for example, if you are an undergraduate, up to 3 years in total). (Apart from the leave of absence in the special measures, the ordinary leave of absence is possible for a total of 3 years. Even those who have already taken an ordinary leave of absence for a total of 3 years may take a leave of absence with the special measures.) Provided however,

that these measures are limited to AY 2022. (Even if you take a leave of absence attached to the special measures in AY 2020 and AY 2021, it will not be included in the ordinary period of the leave of absence.)

Because the leave of absence through the special measures is not included in the maximum duration of study and maximum duration of enrollment in the same manner under the ordinary leave of absence, we would like to remind you that students cannot graduate or complete a course in the standard maximum duration of study (example: for undergraduate students other than students of the College of Medicine, 4 years) if you are interested in graduating or completing a course in the standard maximum duration of study.

Moreover, please be aware that the application may be withdrawn if applying for tuition waiver, etc.

2. Extension of the period of leave of absence

Normally, you can take a leave of absence for up to two years in a row, but if you take a leave of absence through the special measures and it is still difficult to return to school due to the infectious disease after taking a leave of absence in AY 2020 and AY 2021, with the permission of the head of the affiliated educational organization, it is possible to extend to a third year in a row within AY 2022.

3. Retroactive application of the leave of absence

If you are interested in taking a leave of absence retroactively due to the impact of COVID-19, you may take the retroactive leave of absence only within the semester with the permission of the head of the affiliated educational organization, etc. However, please note that tuition for the period of the leave of absence permitted retroactively will not be waived.

4. Retroactive application of the cancellation of the leave of absence

In the case where the leave of absence was taken due to 1. and if canceling the leave of absence due to various reasons and in the case where the leave of absence was taken for the purpose of overseas study, however, the leave of absence is canceled due to becoming unable to study overseas, it is possible for students to re-enroll in school retroactively with the permission of the head of the affiliated educational organization.

Furthermore, please be aware that tuition will be collected for the period if re-enrolled in school.

【Special measures concerning the system for extending the period of registration】

If you are interested in extending the period of registration due to the spread of COVID-19, students can extend the period of registration by semester and by year with the permission of the head of the affiliated educational organization, etc. However, in reality, the situation will differ depending on the curriculum, so please consult with your homeroom teacher or academic advisor. Furthermore, students who are in their final year could not apply to extend the period of registration in the past, however, students (including those who are repeating a year) who are in their final year can also apply to extend the period of registration through the special measures.

【Special measures concerning the maximum duration of enrollment】

If expected to go beyond the maximum duration of enrollment due to the effects of COVID-19 and you are interested in extending the maximum duration of enrollment, students can extend the period of registration with the permission of the head of the affiliated educational organization, etc.

【Special measures concerning admission timing】

For example, in a field where students cannot go to Japan (go to the university) due to the effects of COVID-19 and there is a significant problem in the progress of their studies or research online, they can also change the admission timing with the permission of the head of the affiliated educational organization, etc.

【Special measures concerning the deferment of tuition】

In case where there was a request to the effect that it is difficult to pay the entrance fee or tuition until the timing of the payment due to the spread of COVID-19, students can defer the tuition of the first half of the academic year by the last day of August and the entrance fee and tuition fee of the second half of the academic year by the last day of February.

【Special measures pertaining to taking a course of another university】

In AY 2022, if taking a course of another university, overseas university, etc.

online, the student is eligible to take the course by notification. Furthermore, after taking the course, students need to submit a credit recognition application or online course report. For details about procedures, before the start of the course, consult with the person in charge of academic affairs in the academic service office (for the School of Comprehensive Studies, the Academic Support Center).